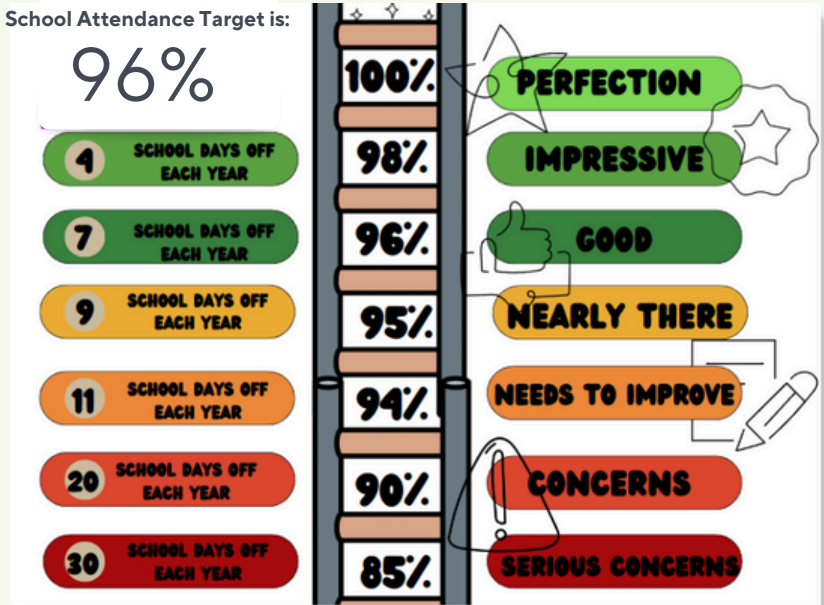


Brereton Primary School Attendance Policy on a Page



Brereton Attendance Goals
 We attend school **REGULARLY**
 We attend school **PUNCTUALLY**
 We attend school **READY** to learn

School Attendance Target is:



Ready



Respectful



Safe



Brereton Primary School Morning Routine

Pupils are expected to be in school by 8.50am.

Registers are taken at 8.55am. Pupils will receive a late mark 'L' in the register if they are not in school by 8:55am.

Children arriving after 8:50am are required to sign in via the school office providing a reason for their lateness. This is then monitored by the attendance lead and parent's will be contacted by phone / letter if a pattern starts to form.

The registers will be closed at 9.30am. Any pupils arriving after that time will be marked as 'U - late after the registers have closed' in the register for that session. This is classed as an unauthorised absence

At Brereton, we know that it is vital that our school attend school regularly and punctually to achieve the best outcomes. We want children to become the best version of themselves: academically, socially and morally as they grow into the next generation of our community. Good school attendance is the foundation to this.

School staff will follow up absent pupils with phone calls and home visits if absence is not reported by parents or school have a concern.

Absence from school MAY be authorised for:

- Unavoidable medical appointments (with evidence)
- Days of religious observance
- Exceptional family circumstances (with evidence)
- Illness - although please do not keep children absent with minor ailments.

Absence from school WILL NOT be authorised for:

- Having to stay at home due to an unwell parent or carer or sibling.
- Day trips
- Birthdays
- Holidays
- Rest days after a poor nights sleep

If attendance falls below 92% you may be invited into school for a school attendance meeting, which may also be attended by members of the LA attendance team.

At this meeting we will look at things that are working well for your child, things that need to improve and to put a plan in place to help their attendance to improve, involving other supporting agencies if necessary, e/g, Health, Home Start, Early Help, SEND services etc...

REPORT IT FIRST and EVERY DAY
 If your child is going to be absent from school, please report this ASAP via the school office